Program Administrator:the Program Administrator is responsible for administering the respiratory protection program. Duties of the program administrator include:

* Identifying work areas, processes or tasks that require workers to wear respirators, and evaluating hazards.
* Ensuring adequate air quantity, quality, and flow of breathing air for atmosphere-supplying respirators. *(See (c)(1) of the standard.)*
* Selection of respiratory protection options.
* Monitoring respirator use to ensure that respirators are used in accord with their certifications.
* Arranging for and/or conducting training.
* Ensuring proper storage, cleaning, inspections, and maintenance of respiratory protection equipment.
* Conducting qualitative fit testing with Bitrex.
* Administering the medical surveillance program.
* Maintaining records required by the program.
* Evaluating the program.
* Updating written program, as needed.
* The Program Administrator for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\*\*If the employees of a business are only exposed to nuisance dusts and relatively non-toxic chemicals and use only a few types of relatively simple respirators, knowledge of the guide and materials supplied by the respirator manufacturer may be sufficient for the small business owner or an employee to become qualified as a program administrator. If more dangerous chemicals or high exposures are present, or sophisticated respirators are used, the program administrator must have more knowledge or experience. In these circumstances, it may be necessary for the administrator to seek out the expertise needed or to obtain appropriate training.