This document provides some information and guidance for parking a service vehicle in a spot that is not a “designated parking spot”. “Except when otherwise provided by local ordinance . . .” is the phrase that precedes most parking laws on city streets or in municipalities. All laws, including parking on the Federal highway system, are enforced by the highway patrol and other local law enforcement.

Our service vehicles should always be parked in a safe and legal manner. Should a service vehicle be temporarily parked in a spot that is not designed for parking a vehicle, many of several controls should be utilized including leaving the vehicle there for the shortest possible amount of time and only as a very last resort.

**Examples of Controls:**

Permission received from jurisdiction authority

Flashers activated

Parking triangles surrounding the vehicle

Cones surrounding the vehicle

Attendant at the vehicle

Ample space for intended use left clear around the vehicle

**Areas where parking is prohibited by most traffic enforcement authorities:**

Stopping, standing, or parking prohibited in specified places, except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic control device, no person shall:

**Stop, stand, or park a vehicle:**

1. On the roadway side of any vehicle stopped or parked at the edge or curb of a street.
2. On a sidewalk.
3. Within an intersection.
4. On a crosswalk.
5. Between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone.
6. Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic.
7. Upon any bridge or other elevated structure upon a highway or within a highway tunnel.
8. On any railroad tracks.
9. On a bicycle path.
10. At any place where official traffic control devices prohibit stopping.
11. On the roadway or shoulder of a limited access facility, except as provided by regulation of the Department of Transportation, or on the paved portion of a connecting ramp; except that a vehicle which is disabled or in a condition improper to be driven as a result of mechanical failure or crash may be parked on such shoulder for a period not to exceed 6 hours. This provision is not applicable to a person stopping a vehicle to render aid to an injured person or assistance to a disabled vehicle in obedience to the directions of a law enforcement officer or to a person stopping a vehicle in compliance with applicable traffic laws.
12. For the purpose of loading or unloading a passenger on the paved roadway or shoulder of a limited access facility or on the paved portion of any connecting ramp. This provision is not applicable to a person stopping a vehicle to render aid to an injured person or assistance to a disabled vehicle.

**Stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:**

1. In front of a public or private driveway.
2. Within 15 feet of a fire hydrant.
3. Within 20 feet of a crosswalk at an intersection.
4. Within 30 feet upon the approach to any flashing signal, stop sign, or traffic control signal located at the side of a roadway.
5. Within 20 feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within 75 feet of such entrance (when property signposted).
6. On an exclusive bicycle lane.
7. At any place where official traffic control devices prohibit standing.

**Sample Language for inclusion in Driver Policy/Handbook:**

* **Parking** - Company vehicles or personal vehicles driven by employees during the course of their employment shall not park in "NO PARKING" zones except in emergencies or in the required performance of their duties. If a vehicle is parked in a "NO PARKING" zone or a spot not designed for parking a vehicle, the customer should be contacted for permission, emergency flashers activated and cones placed in front and behind the vehicle. The vehicle should be parked for the minimum amount of time possible in this position. Leave no vehicle or piece of equipment unattended with the keys in the ignition. Lock all vehicles when parked and unoccupied.
* **Cone Program -** Drivers will be required to place a traffic cone at the front and rear of the vehicle in all parking situations encountered in the course and scope of work. If your vehicle breaks down, place both cones at the rear of your truck immediately. Parking is defined as, but not limited to, customer stops, break/lunch stops, fuel stops, and parking lots. Exceptions to the requirements include, vehicle is stopped while the engine remains on and the driver stays in the vehicle and vehicles that are parked at the final destination of the work day. The purpose of the traffic cones is to make sure your vehicle is clear of all objects/obstacles before leaving.