



Fleet Safety Program Checklist



Y/N

Comments

A		Screening and Selecting Drivers		
	i.	Do we review accident history		
	ii.	Do we review MVR's on hire		
	iii.	Do we consider years of driving experience		
	iv.	On a new hire, do we gather driver training on other jobs		
B		Telematics		
	i.	Do we use the system to track driver behaviors		
	ii.	Do we use the driver behavior data to coach drivers on a scheduled basis		
	iii.	Do we use the data with the driver group on a scheduled basis		
	iv.	Do we have improvement goals set of which all drivers are aware		
	v.	Do we assign training when telematics data indicates deficiency of skills		





	vi.	Are <u>all</u> vehicles equipped with telematics		
C		Mobile phones and other mobile devices		
	i.	Does our policy state “no phone use while driving”		
	ii.	Does our policy apply to all drivers		
	iii.	Is our phone use policy communicated at hire and incrementally thereafter		
	iv.	How is our phone use policy enforced		
	v.	Is our policy reviewed and acknowledged by drivers signature		
D				
	i.	Do we have a standardized driver training program in use for all drivers		
	ii.	Do we have a training refresher schedule		
	iii.	Does our training format reach all drivers		
	iv.	Does our program include in-cab assessment of driver skills		
	v.	Do we have a system for driver “rehabilitation” when needed		





E		Driver Policy		
	i.	Does our driver policy address seatbelt use		
	ii.	Does our policy address impaired and distracted driving		
	iii.	Does our policy address vehicle use rules		
	iv.	Does our policy address vehicle maintenance expectations		
	v.	Does our policy address parking expectations		
F		Vehicle and Trailer Inspections		
	i.	Do we inspect driver's vehicles on a random and unannounced basis		
	ii.	Do we have a driver vehicle self-inspection system		
	iii.	Do we have a specific system for correcting deficiencies discovered in vehicle inspections		
G		Driver Scheduling		
	i.	Do we maximize for fewer road miles		
	ii.	Do we consider avoidance of high hazard areas in our geographic area		
	iii.	Do we consider sun/up, sun/down, peak drive times, rush hour		





H		Accident Response, Reporting, Investigation		
	i.	Do we train drivers how to report an accident		
	ii.	Do we have a system for and designated managers to investigate		
	iii.	Do we provide post-accident re-training		
I		Driver Incentives		
	i.	Do we reward drivers for satisfactory vehicle safety inspections		
	ii.	Do we reward drivers for clear motor vehicle reports and clear accident history		
	iii.	Do we reward for satisfactory driver behavior results measured by telematics		
	iv.	Do we reward drivers for driver training participation/completion		

