**Safe Parking Cone Program**

Drivers of all XXXXXXX owned vehicles will be required to place a traffic cone at either the front and/or rear of the vehicle in all parking situations encountered in the course and scope of work. If the XXXXXXX vehicle is driven into a parking spot, the cone shall be placed within 12 inches of the rear bumper. XXXXXXX vehicles parked in parallel parking spots may place traffic cone at either the front or rear of the vehicle.

1. Parking situations are defined as, but not limited to, work sites, break/lunch stops, and all parking lots.
2. The purchase of traffic cones will be the responsibility of the (branch office/department/company). 28" tall, double stripe traffic cone. It will be the responsibility of the XXXXXXX employee assigned to the vehicle to place the traffic cone in the appropriate location.
3. Exceptions to the requirements of this program: XXXXXXX vehicles that are stopped while the engine remains on and the driver stays in the vehicle, vehicles that are parked at the final destination of the work day.
4. The purpose of this program is to implement a proactive program aimed at eliminating backing accidents. The intent is to eliminate backing into parked vehicles, fixed objects, pedestrians, mailboxes, retaining walls, parking bollards, and landscape items by increasing the driver’s awareness of departure dangers when they retrieve the cone.